



BRANDON SCHOOL DIVISION

Personnel and Policy Committee Minutes

Monday, January 11, 2021 – 6:00 p.m.

Boardroom, Administration Office

Present: S. Bambridge C. Ekenna
K. Fallis B. Foley
J. Gobeil D. Kejick
L. Letain J. Murray
L. Ross

Also Present: D. Labossiere M. Gustafson
E. McFadzen

Regrets: M. Casavant

1. COMMITTEE ITEMS

A) **Staffing Activity Report – In-Camera**

The Committee reviewed the Staffing Activity Report. The Report was accepted as circulated.

B) **Personnel Matter – In-Camera**

The Committee discussed a Personnel Matter In-Camera.

C) **Temporary Administrative Leave – Casual Employees**

Mr. Denis Labossiere, Secretary-Treasurer, reviewed a Memorandum of Understanding (MOU) between Brandon School Division and CUPE Local 737 that provides temporary paid administrative leave for casual employees up to ten (10) working days if those casual employees are required to self-isolate as a result of an identified exposure to COVID-19 in the workplace.

The Committee supported a Memorandum of Understanding between the Brandon School Division and CUPE Local 737 for the 2020-2021 school year.

Recommendation:

That the Memorandum of Understanding (MOU) between The Brandon School Division and CUPE Local 737, with respect to Paid Administrative Leave for the Self-Isolation Period After Work Related Exposure for Casual Employees, for the 2020-2021 School year, be approved, and that the Chairperson and Secretary-Treasurer be and are hereby authorized to affix their signatures and the seal of the Division thereto.

D) **Personnel Matter - In-Camera**

The Secretary-Treasurer, provided information on a Personnel Matter and answered Trustee questions. The Board provided direction regarding the matter.

E) Administrative Procedure 1060 – Collection and Use of Data

Mr. Mathew Gustafson, Assistant Superintendent, provided information on Administrative Procedure 1060 – Collection and Use of Data. He noted that this Administrative Procedure would balance the protection of privacy with allowing staff to use the data for student achievement.

F) Personnel Matter – In-Camera

The Secretary-Treasurer provided information on a Personnel Matter and answered Trustee questions.

2. OPERATIONS INFORMATION

The Committee received as information and discussed the following:

- MSBA – CPI, Unemployment Rate, Regional Trends update:
 - November 2020

NEXT MEETING: Monday, February 8, 2021, 6:00 p.m., Boardroom.

Respectfully submitted,

J. Murray